

Client Registration Form

Contact Name: _____

Email: _____

Address: _____

Town/City: _____ Post Code: _____

Mother/Guardian's Details	Father/Guardian's Details
First Name:	First Name:
Last Name:	Last Name:
Address:	Address:
Home Phone:	Home Phone:
Mobile Phone:	Mobile Phone:
Work Phone:	Work Phone:
Fax:	Fax:
Email:	Email:
Occupation:	Occupation:
Marital Status: Married (please circle) Single With Partner Widowed	Marital Status: Married (please circle) Single With Partner Widowed
Religion: Practicing:	Religion: Practicing:

Children's Details

Name	D.O.B/ Age	Sex	School/Nursery	Hobbies/ Interest	Allergies/Dietary Requirements

Baby Due _____

Additional Needs

If your child/children have any additional needs please provide us with all of the relevant information including: description of Disability/Additional Needs/Learning Difficulties, medication the child requires, medical intervention, regular appointments i.e. physiotherapy, adaptations to your home, adaptations to your daily life, any therapies you are using and ANY other information that you feel is of relevance or importance to us understanding your family.

Care Requirements (please tick all that apply):

- Live-in
- Live-Out
- Permanent
- Temporary
- Nanny
- Parent's Help
- Babysitter
- Maternity Nurse
- Additional Needs Nanny

Hours

	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
AM							
PM							
Evening							

Duration of Post: _____ Start Date: _____

If live-in, what accommodation is offered? _____

Do you require your nanny to accompany you on holiday? _____

Net Salary Offered (please see our Salary & Job Description): _____

Childcare Duties (please tick all that apply):

- Nursery Duties* Only
- Family Laundry
- Family Cooking
- Household Chores
- Family Shopping
- Pet care

*Nursery duties are the duties a nanny is normally expected to do. Nursery Duties includes cooking for the children, tidying the children's bedroom and children's laundry (washing & ironing).

Child Carer Requirements

What characteristics, personality traits or skills do you feel would be important for a child carer in your home?

Do you require (please tick all that apply):

- | | |
|--|---|
| <input type="checkbox"/> Swimmer | <input type="checkbox"/> Driver with car provided |
| <input type="checkbox"/> Driver with own car | <input type="checkbox"/> Non-Smoker |

Would you consider a male child carer? _____

Would you consider a nanny with her own child (at work)? _____

Minimum experience required? _____ Qualification Essential? _____

Household Information

Do you have any other household staff? Please give details:

Does either parent work from home? _____

Do you have any pets? _____

Are you moving house in foreseeable future? _____

How did you hear of Glasgow Childcare Solutions? _____

Declaration

I confirm that the information on this Client Registration Form is true, accurate and complete. I have received and read a copy of the Agency's Terms and Conditions of Business and agree to be bound to them. I agree to pay the Agency's fees and charges in accordance with those Terms and Conditions. I request the Agency to endeavour to find a suitable employee for me.

Signed: _____

Print Name: _____

Date: _____

Please return this form with your Registration fee of £50 to Glasgow Childcare Solutions, 91 Wilton Street, Glasgow, G20 6RD